

WILLMAR CITY COUNCIL PROCEEDINGS
BOARD ROOM
HEALTH AND HUMAN SERVICES BUILDING
WILLMAR, MINNESOTA

July 5, 2022
6:30 p.m.

The regular meeting of the Willmar City Council was called to order by the Mayor Marv Calvin. Members present on a roll call were Mayor Marv Calvin, Council Members Rick Fagerlie, Julie Asmus, Thomas Butterfield, Justin Ask, Vicki Davis, Andrew Plowman, and Audrey Nelsen. Present 9, Absent 0.

Also present were City Administrator Leslie Valiant, City Operations Director Kyle Box, Police Chief Jim Felt, Public Works Director Gary Manzer, Planning and Development Services Director Justice Walker, City Clerk Judy Thompson, and City Attorney Robert Scott.

There were no additions or deletions to the agenda.

Council Member Fagerlie moved to approve the agenda as presented. Council Member Nelsen seconded the motion, which carried unanimously.

City Clerk Judy Thompson reviewed the consent agenda.

- A. City Council Minutes of June 20, 2022
- B. Willmar Municipal Utilities Commission Minutes of June 27, 2022
- C. Planning Commission Minutes of April 20, May 18 and June 1, 2022
- D. Accounts Payable Report for June 10 – June 24, 2022
- E. **Resolution No. 2022-103** Consideration of Election Judges for 2022 Primary Election
- F. Consider Temporary On-Sale Liquor Permit – Willmar Lakes Rotary
- G. Convention and Visitors Bureau Minutes of May 17, 2022
- H. Central Community Transit Minutes of May 22, 2022
- I. Housing Task Force Minutes of May 19, 2022

Council Member Fagerlie offered a motion to approve the consent agenda. Council Member Plowman seconded the motion, which carried on a roll call vote of Ayes 8, Noes 0.

There was no one present to address the Council during Open Forum.

At 6:32 p.m., Mayor Calvin opened the public hearing for amending zoning ordinance allowing columbaria as accessory uses in limited circumstances. Planning and Development Services Director Walker presented the pertinent information to the Mayor and Council.

Tim Ostby, outside Willmar, addressed the Mayor and Council and spoke to his request the setback be revised to 20 feet rather than the 30 feet proposed.

There being no others to speak for or against the proposed ordinance, Mayor Calvin closed the public hearing at 6:42 p.m. and opened it up for discussion by the Council. Following discussion, Council Member Fagerlie offered a motion to adopt, assign a number, and publish **Ordinance No. 1479 An Ordinance Amending Willmar Ordinance 1060 Known as the Willmar Zoning Ordinance by Allowing Columbaria as Accessory Uses in Limited Circumstances**. Council Member Butterfield seconded the motion.

Following a lengthy discussion, Council Member Asmus offered an amendment to the motion to remove the verbiage, “from the curb or right-of-way”, under c. 4. of the proposed ordinance. Council Member Davis seconded the motion, which then carried on a roll call vote of Ayes 8, Noes 0.

Due to the length and cost of publishing entire ordinance, Council Member Plowman offered a motion to publish the Ordinance Amending Willmar Ordinance 1060 Known as the Willmar Zoning Ordinance by Allowing Columbaria as Accessory Uses in Limited Circumstances, by summary. Council Member Nelsen seconded the motion, which carried on a roll call vote of Ayes 8, Noes 0.

At 7:07 p.m., Mayor Calvin opened the public hearing for approving taxi rate increases. City Clerk Thompson presented the pertinent information to the Mayor and Council. It was noted these rates have not increased for many years.

There being no one to speak for or against the proposed taxi rate increases, Mayor Calvin closed the public hearing at 7:08 p.m. and opened it up for discussion by the Council.

Following discussion, Council Member Fagerlie introduced **Resolution No. 2022-104 Increasing Taxi Rates**. Council Member O'Brien seconded the motion, which carried on a roll call vote of Ayes 8, Noes 0.

At 7:13 p.m., Mayor Calvin opened the public hearing for an ordinance amending Willmar Municipal Code, Chapter 3, Alcoholic Beverages. City Attorney Scott presented the pertinent information. This request is being made to reflect recent legislative changes.

There being no one to speak for or against the proposed ordinance amendment, Mayor Calvin closed the public hearing at 7:16 p.m. and opened it up for discussion by the Council. Following discussion, Council Member Plowman offered a motion to adopt, assign a number, and publish **Ordinance No. 1480 Amending Willmar Municipal Code, Chapter 3, Alcoholic Beverages**. Council Member Fagerlie seconded the motion, which carried on a roll call vote of Ayes 8, Noes 0.

Due to the length and cost of publishing the entire ordinance, Council Member Plowman offered a motion to publish the ordinance amending Willmar Municipal Code, Chapter 3, Alcoholic Beverages, by summary. Council Member Fagerlie seconded the motion, which carried on a roll call vote of Ayes 8, Noes 0.

City Planner Kayode Adiatu presented a request to introduce an ordinance to rezone Lot 4 of Rockstep Plaza Second Addition from SC (Shopping Center) to GB (General Business), and set a public hearing for July 18, 2022.

Following discussion, Council Member Fagerlie offered a motion to introduce an **Ordinance Amending Municipal Ordinance No. 1060, the Willmar Zoning Ordinance**, and set a public hearing for July 18, 2022. Council Member O'Brien seconded the motion, which carried on a roll call vote of Ayes 8, Noes 0.

Planning and Development Services Director Walker requested the agenda item to consider housing stipend for Planning and Development Department intern be removed as no action needs to be taken upon opinion received from labor attorney.

Planning and Development Services Director Walker presented a request to approve entering into a contract with Ace Rolloffs as the primary abatement pickup contractor. It was noted the current practice utilizes Public Works staff to address these issues. The increase in frequency of these violations threatens tying up public works staff and significantly adding to their workload.

Following a brief discussion, Council Member Fagerlie introduced **Resolution No. 2022-105 Entering into Contract with Ace Rolloffs Primary Abatement Contractor**. Council Member Asmus seconded the motion, which carried on a roll call vote of Ayes 8, Noes 0.

Planning and Development Services Director Walker presented a request to consider a RFP for broadband network services in Willmar.

Following discussion, Council Member Fagerlie offered a motion to approve staff's request. Council Member Asmus seconded the motion, which carried on a roll call vote of Ayes 8, Noes 0.

Planning and Development Services Director Walker presented a request to establish a seven-member broadband committee to review RFP's for selection.

Following discussion, Council Member Plowman offered a motion to approve staff's request. Council Member Nelsen seconded the motion.

Following further discussion, Council Member Fagerlie offered an amendment to the motion to add an eighth member to the committee who is a public member of the Cable Advisory Committee. Council Member Ask seconded the motion, which then carried unanimously.

Planning and Development Services Director Walker presented a request to consider a quote from Wausau Tile for Downtown Streetscape Project.

Following discussion, Council Member Nelsen offered a motion to authorize the Mayor and City Administrator to accept Wausau Tile quote in the amount of \$191,345 plus shipping, pending approval by DEED. Council Member Plowman seconded the motion, which carried on a roll call vote of Ayes 8, Noes 0.

Council Member Asmus offered a motion to adjourn the meeting with Council Member Plowman seconding the motion, which carried. The meeting adjourned at 8:08 p.m.

/s/ Marv Calvin
MAYOR

Attest:

/s/ Judy Thompson
SECRETARY TO THE COUNCIL

RESOLUTION NO. 2022-103

A RESOLUTION APPOINTING ELECTION JUDGES

Motion By: Fagerlie Second By: Plowman

BE IT RESOLVED, that the individuals listed below be appointed as Judges to work at the Primary Election in the City of Willmar on Tuesday, August 9, 2022:

Carl Shuldes	Mary Lorentzen	Marlin Breems
Tina Harried	Anne Polta	Judy Kloster
Kent Skoglund	Robert Bliss	Janice Krueger
Wallis Klause	Christopher Radel	Linda Zeug
Ann Holter	John Dahl	Paul Borene
Carrie Hjelle	Susan Schiro	Barbara Borene
Ramona Berg-Perry	Jan Dahl	Karen Kraemer
Ardell Engwall	Randy Lieberg	Joan Kuhn
Anthony Ogdahl	Kerry Johnson	Judith Hoffer
Darlene Estwick	Cheryl Baron	Michele Hedlund
Jo DeBruycker	Jody Loseth	Don Plantinga
Ann Day	Margaret Erickson	Wes Stevens
Lynn Shuldes	Marv Kray	Carolyn Stevens
Sharon Cruze	Kevin Hurley	Eugene Kerfeld
Sharon Oleson	Sally McAdams	Ruth Fairchild
James Halverson	Ken Nelson	Gerald Schiro
Shannon Orred	Susan Smith	Heidi Ahmann
Lois Picha	Charles Wattnem	April Peterson
Mary Louise Wallin	Keith Pearson	Robert Haines

James Buisman	David Rogers	Steven Biesterfeld
Millicent Larsen	Susan Brauchler	Thomas Venaas
Marilyn Stulen	Sandra George	Charles Krueger
Carol Wegner	Jim Olson	William Paterson
Rita Dragt	Dan Hurley	Arthur Benson
Bonnie Ogdahl	Dennis Krueger	Randy Curtiss
Clara DeRonde	David Baron	Ashley Chavez
Marlene Vossen	Lory Bendickson	Terry Lawler
Barbara Argabright	Suzanne Rogers	John Henrich
Les Heitke	Sharon Olson	Karen Carlson

Dated this 5th day of July 2022.

/s/ Marv Calvin
MAYOR

/s/ Judy Thompson
Attest: CITY CLERK

RESOLUTION NO. 2022-104

RESOLUTION INCREASING TAXI RATES

Motion By: Fagerlie Second By: O'Brien

BE IT RESOLVED by the City Council of the City of Willmar, Minnesota, that the following taxi rate increases shall be applied.

WHEREAS, Central Minnesota Taxi Cab, LLC, a duly licensed taxi cab operator in the City of Willmar has petitioned for an increase in rates now being charged by said cab company; and

WHEREAS, the City Council of the City of Willmar has, following published notice, conducted a hearing and received evidence with respect to the request for a rate increase; and

WHEREAS, the City Council of the City of Willmar has duly considered the evidence adduced at said hearing and has duly considered the rate increase request and finds that the request for a rate increase is reasonable and justified.

NOW, THEREFORE, BE IT RESOLVED that Central Minnesota Taxi Cab, LLC, be and hereby is allowed to change its rate structure as follows: Increase Base or Flag Rate to \$4.00, Rate Per Mile to \$2.50, and Minimum Fare Rate to \$4.00

AND BE IT FURTHER RESOLVED that said rates shall become effective on the 6th day of July, 2022.

Dated this 5th day of July 2022.

/s/ Marv Calvin
MAYOR

Attest:

/s/ Judy Thompson
CITY CLERK

RESOLUTION NO. 2022-105

ACE ROLLOFFS PRIMARY ABATEMENT CONTRACTOR

Motion By: Fagerlie Second By: Asmus

BE IT RESOLVED by the City Council of the City of Willmar, a municipal corporation of the State of Minnesota, directing the Mayor and City Administrator to enter into a contract with Ace Rolloffs & Disposal to be the primary abatement pickup for the City of Willmar.

Dated this 5th day of July, 2022

/s/ Marv Calvin

MAYOR

Attest:

/s/ Judy Thompson
CITY CLERK